

	<p>Gujarat Industrial Research & Development Agency [GIRDA] [An Autonomous Agency Promoted by Govt. of Gujarat] Science College Compound, B/h Bio – Chemistry Department, M. S. University, Sayajigunj, Vadodara – 390 002. Ph: 0265 – 2791905, Tele fax: 0265 – 2795548 Email id: info@girda.org.in Website: www.girda.org.in</p>
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Advertisement No: GIRDA/Recruit.Outsource/19-20/4400

Date: 19.02.2020

GIRDA – Vadodara Invites application for the following post:

Sr. No.	Name of the Post	No of Post	Eligible Criteria and Duty to perform	Salary (Per Month)
1	Research Assistant	02	M. Sc in chemistry/Degree in Mechanical/Plastic Engineering. Should have 2-3 years experience in testing of chemical & polymeric product with Analytical instruments and inspection knowledge at TPI Agency with ISO 17025 Knowledge.	15,000/-
2	Laboratory Assistant	04	Dip. Engg/I.T.I/B.Sc/ with chemistry with 1-2 years experience as Lab Chemist. Need to assist testing staffs in order to preparation testing solution/ up keep of testing instruments and assist laboratory technical staff for witness test required by Govt./Private parties.	12,000/-
3	Laboratory Technician	03	Dip. Engg/I.T.I/B.Sc/ with chemistry with 1-2 years experience as Lab Chemist. Need to assist testing staffs in order to preparation testing solution/ up keep of testing instruments and assist laboratory technical staff for witness test required by Govt./Private parties.	12,000/-
4	Marketing Executive/ Business Development Executive	01	B. Sc/M. Sc/Dip in Mechanical/BE in Mechanical. Fluency in English with communication knowledge. 2 – 3 years experience in pipeline industry.	25,000/-
5	Document Assistant	01	B.com with basic knowledge of computer with typing speed of 40 and knowledge of maintaining registers and cash. Need to maintain daily activities of A/C, Store, Office, and Cash.	12,000/-

6	Clerk (Accounts)	01	B.com with basic knowledge of computer with typing speed of 40 and knowledge of maintaining registers and cash. Need to maintain daily activities of A/C, Store, Office, and Cash.	12,000/-
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Note:

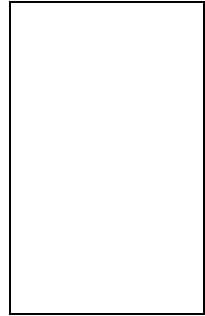
1. The appointment is purely on an outsourcing basis only.
2. The application must be reach to the office by **13th March 2020** by Speed Post or R.P.A.D on the address given below.
3. Self-attested certificate need to submit along with application.
4. Separate application is required for each post, otherwise the application will be rejected.
5. Clear Information about the post is to be provided on the cover of the application.
6. Incomplete and delayed application will not be entertained and considered and no correspondence will be done on the same.
7. GIRDA – Vadodara reserved the right to select – reject, alter or cancel the recruitment and for that, GIRDA is not bound to justify the reasons.

Note:

If any problem of downloading the Specimen Application Form please mail us at;
info@girda.org.in.

**The Director,
Gujarat Industrial Research & Development Agency [GIRDA],
Science College Compound, B/h Bio-Chemistry Department,
The M.S. University,
Sayajigunj, Vadodara – 390 002.
Ph: 0265 – 2791905, Tele Fax: 0265 – 2795548**

APPLICATION FOR THE POST OF _____ FOR GIRDA – VADODARA.



1.	Name of the Applicant	
2.	Gender	
3.	Date of Birth	
4.	Address	
5.	Telephone No. [M]	
6.	Email Id	

7. Education Qualifications (including post – doctoral fellowship)

Sr. No.	Qualification	Subject (s)	Year/Division with % of Marks	Institution/University Place/Country
1.				
2.				
3.				
4.				

8. Experience: (Please add separate sheet if required)

Sr. No.	Designation	Organization Name with address	Position	Duration
1.				
2.				
3.				
4.				

9. Significant contributions during the employment: (Please attach a separate sheet, if required)

10. Indicate experience as a team leader (experience in guiding, mentoring and administration)

(Please attach a separate sheet, if required)

11. Details of Fellowships / membership in professional Academies, Awards and other recognitions. (Please attach a separate sheet, if required)

12. References:

Sr. No.	Name	Position	Address	Mobile No/Email Id
(1)				
(2)				

13. Any other information:

Date:

Place:

(Signature of applicant)